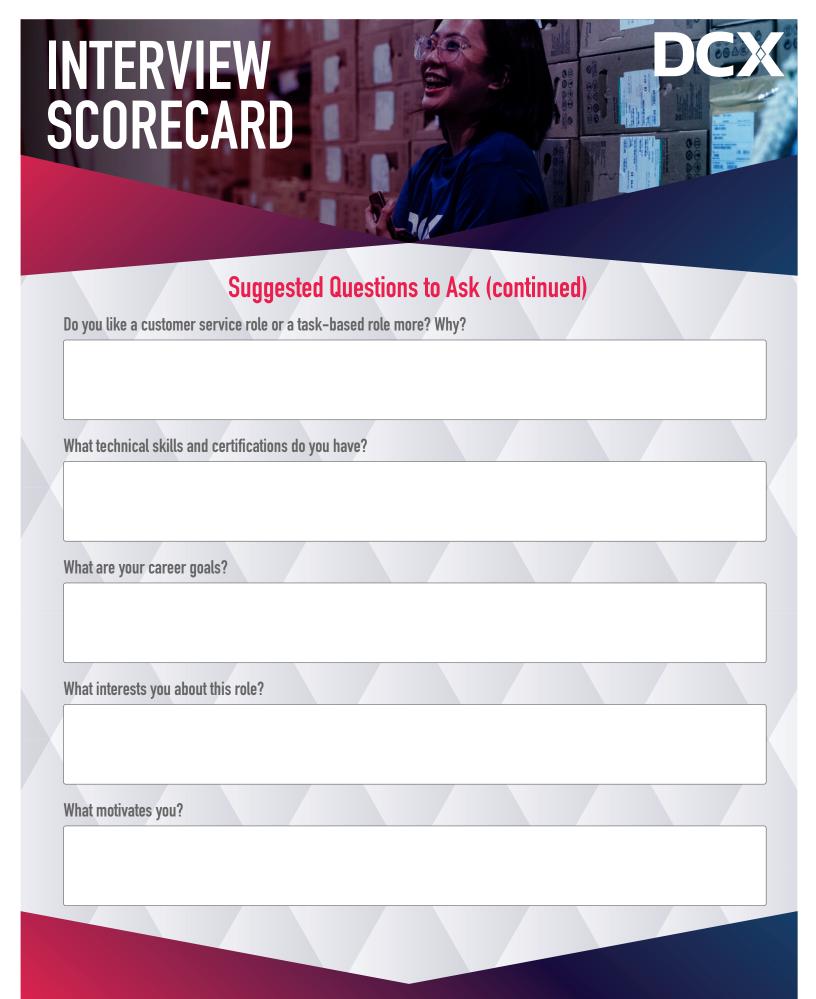


Name of Candidate:	Date of Interview: (mm/dd/yy)	
Suggested Questions to Ask Be ready to ask follow up questions based on initial answers		
Explain to me in detail what your tasks were in your pr	evious 2–3 jobs:	
What education and training have you received to help you with those tasks?		
What software experience do you have? Is any of it ind	lustry specific?	





Candidate Scorecard

	Creating a scorecard is essential to comparing var	ious candidates
	Meets the technical aspects of the job	
	Personality	
	English Proficiency level	Answer 1 to 5
	Experience Level	with 5 being the highest
	Time Management	
	Company Culture Fit	
Next Steps		
Choose from the following options to determine how to proceed		
	Make an offer	
	Schedule another interview	
	Email follow-up questions	
	Contact references	
	Turn down the candidate	
	Other:	